

7 KEYS TO GIVING YOUR BOSS EFFECTIVE FEEDBACK

1

Avoid public criticism

Look for opportunities to discuss the issue one-on-one with your boss. Criticizing your boss in an open forum rarely ends well.

2

Say your intent

Don't make your boss assume your intentions. Clearly state why you are sharing your thoughts and how you hope they are received.

3

Offer suggestions, not soley criticism

Criticizing is easy. Trolls on the internet do it all day along. Provide suggestions or alternatives for your boss to consider.

4

Demonstrate loyalty

Talk to your boss, not about your boss. Don't host a meeting-after-the-meeting to tell others why your boss is wrong. Be loyal when she isn't present.

5

Remember that you boss has feelings

Your boss' ego could be closely connected to the idea you are addressing. Keep that in mind and treat her like you would like to be treated.

6

Speak up

Failing to share your thoughts can be worse then poorly conveying them. Don't sit by and watch your boss fail. Step up and speak up.

7

Be direct and respectful

When you do address the issue, don't be cagey or coy. Explain in clear terms your concerns, but do so in a respectful tone and manner.